

Blackbird Academy: Guide to Online Booking

The following steps will guide you through the use of our online booking system! Any questions? No problem! Just email us at info@blackbirdkids.ca and we will help you out.

- First, go to our online scheduler in your browser. The address is <https://blackbirdacademy.acuityscheduling.com/>

Blackbird Academy

Choose Appointment Your Info Confirmation

Returning? [Log in](#)

Blackbird Time
1 hour @ \$ CAD15.00

Quantity: 1

Add to your appointment...

- Additional Hour**
+1 hour @ \$ CAD15.00
- Additional Hour
+1 hour @ \$ CAD15.00
- Additional Hour
+1 hour @ \$ CAD15.00
- Additional Hour
+1 hour @ \$ CAD15.00

- If you are booking for two children, change the Quantity to 2 (see the Quantity box circled in the above image).
 - *Make sure to also enter the coupon code SIBSAVE if you are booking for 2 children, to get a \$5/hour discount.*
- If you would like to book more than one hour, select 'Additional Hour' (as in the image above). In this example, the parent is booking for 2 hours.

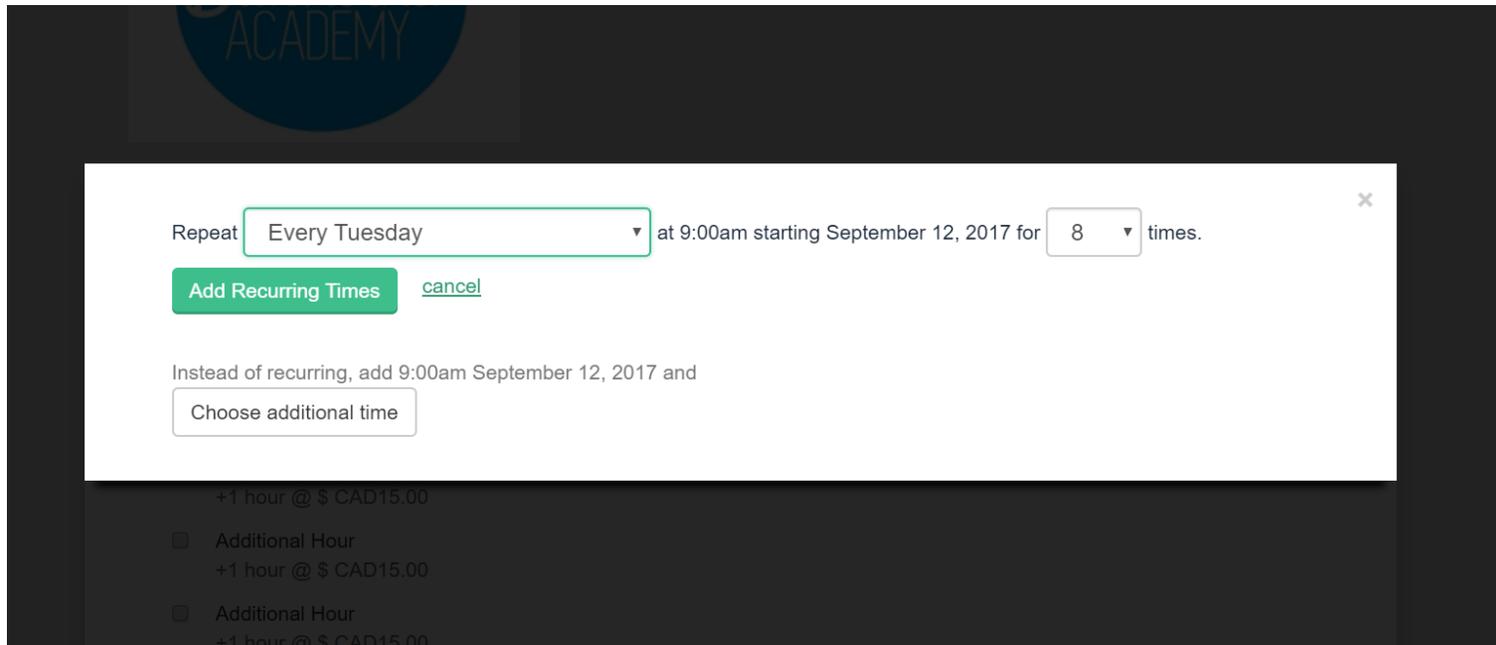
- Additional Hour
+1 hour @ \$ CAD15.00
- Additional Hour
+1 hour @ \$ CAD15.00

< **September 2017** >

S	M	T	W	Th	F	S
					1	2
3	4	5 12	6	7	8	9
10	11		13	14	15	16
17	18	8:00am 8 spots left	20	21	22	23
24	25	9:00am 8 spots left	Continue »		29	30
		10:00am 8 spots left	Recurring...			
		11:00am 8 spots left				
		12:00pm 8 spots left				
		1:00pm				

Powered by [Acuity Scheduling](#)

- Choose the date and time you would like the hours to start. In this case, the parent is booking for 9:00-11:00am on Tuesday, September 12th.
- If you would like to book just one appointment, click 'Continue'.
- If you would like to add an additional appointment, either for the same time the next week, or for any other time, click 'Recurring.'



- Use the options to select a Recurring/Repeating time, or just click 'Choose additional time' to book a different appointment.

Choose Appointment

Your Info

Confirmation

Blackbird Time (1 hour @ \$ CAD15.00) , Additional Hour +1 hour @ \$ CAD15.00 on September 12, 2017 at 9:00am
[« Change](#)

Returning? [Log in](#)

Name *

First

Last

Phone

E-mail * (required)

Your e-mail address is invalid

Child's Name *

Pay Now »



- When you're ready to proceed, you will be prompted to enter your name, email, and child's name. Click 'Pay Now' to pay with your PayPal account or with a credit card.



Choose Appointment

Your Info

Confirmed!



Test Test

Blackbird Time + Additional Hour
Tuesday, September 12, 2017
9:00am

Blackbird Academy Vancouver Paid: \$ CAD30.00

Reschedule

Edit Forms

Returning? [Log in](#)

Save your information

Register for an Account

Add to Calendar

Add to iCal/Outlook

Add to Google

Powered by Acuity Scheduling

- Once your payment has been made, you will be redirected back to the scheduling page. Be sure to Register for an Account on your first visit! This will allow you to log in and view your appointments and change them if needed.

Upcoming appointments:

- [September 12, 2017 9:00am](#) Blackbird Time + Additional Hour with Blackbird Academy Vancouver

Blackbird Time

1 hour @ \$ CAD15.00

Quantity: 1

Add to your appointment...

- Additional Hour
+1 hour @ \$ CAD15.00

- When logged in, you will see your Upcoming Appointments listed (see the green box at the top of the image above). Click the appointment time if you wish to change it, and you will be prompted to select a new time from the calendar.
- You will not be able to change your Appointment time if it is fewer than 24 hours away.
- If you wish to cancel an Appointment time with **at least 24 hours notice** and are not yet sure when you would like to reuse the hours, please email us at info@blackbirdkids.ca and we will hold the credit for you and rebook you for a future visit.

Any questions? We're here to help! Write to us at info@blackbirdkids.ca